



Criminal Justice Subcommittee Teleconference

Date of Meeting: 10/6/2008

Minutes Prepared By: Fredrica Doctor

1. Purpose of Meeting

- Subcommittee Report

2. Attendance at Meeting

<i>Name</i>	<i>Agency</i>
Mr. Levi Williams, Esq., Chair	Fertig & Grambling
Mr. Trelvis Randolph	Community Participant
Ms. Janice Sullivan	David Anchin Center, USF
Mr. Derrick Roberson	Community Participant
Senator Frederica Wilson	Florida Senate
Mr. Charles Calaman	Office of Senator Frederica Wilson
Mr. Christopher Norwood, Chair	Council on the Social Status of Black Men and Boys
Mr. Rick Nuss	Office of the Attorney General
Mr. Emery Gainey	Office of the Attorney General
Ms. Alexis Lambert	Office of the Attorney General



3. Meeting Notes, Decisions, Issues

- Chairman Levi Williams called the meeting to order at 2:05 PM
- Purpose of the Meeting
 - Subcommittee Report
 - Final Report due October 17, 2008
 - Overview of focal areas / content of subcommittee report
 - Mental Health – Identify alternatives for African American males. Treatment versus Incarceration
 - Zero Tolerance Policy – Statistics indicate that more African American students are being transferred out of K-12 school system into the criminal justice system. In addition, has become an alternative to handling behavioral misconduct among students.
 - Subcommittee will be presenting recommendations to the legislature to modify the Zero Tolerance Policy.
 - Pilot project – Examining incarcerated fathers (modeled after a Ohio pilot program for incarcerated mothers) creates an conducive environment that encourage a productive relationship between fathers and children; promote reduction in recidivism; Dr. Willie Myles and Chairman Williams are working collaboratively to receive federal funding to implement the aforementioned program
 - Minority Impact Analysis for every bill (besides those that are deemed as a minority issues) - Department of Juvenile Justice to make this recommendation to the legislature
 - Gangs – Integrating recommendations and finding of the Gang Reduction Task Force's report
 - Follow-up research request
 - Integrate mental health component that Judge Wren submitted as well as ensure that she receives credit for her contribution to the subcommittee report.
 - Balancing the views of the Zero Tolerance Policy
 - Senator Wilson – recommended the inclusion of citations within the subcommittee report; utilize Miami-Dade model
 - Emery Gainey – offered assistance from the Gang Reduction Task Force with regards to providing executive summaries, outcomes, recommendations, etc.



- Examine totality of circumstances surrounding the Zero Tolerance policy
 - Senator Wilson – referenced Senator Baker’s bill that excluded pocket knives being considered as a prohibited / “dangerous” weapon
 - Representative Thurston – refer to OPPAGA about how the minority impact analysis would be a benefit to the state if included in all bills
 - Chairman Williams reiterated that stating “non applicable” on a bill should not be a cost to the state...yet if it a bill does demonstrate an impact in the community; then legislators should be able to request that an analysis be applied / performed.
- Senator Wilson indicated that she will follow-up with the Senate president and the Speaker of the House designees to the DSO.
- Council staff indicated that they will continue to follow-up with appointing entities of the DSO particularly that of General McCollum pending the other appointing entities selection to the DSO.
- Meeting adjourned at 2:51 PM

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Final Draft of Subcommittee Report	Chairman Williams / Subcommittee	October 17, 2008	In Progress

5. Next Meeting

<i>Target Date:</i>	11/12/2008	<i>Time:</i>	3 PM – 4PM	<i>Location:</i>	Teleconference - Tallahassee
<i>Objectives:</i>	Subcommittee Report				



Legislative Review Subcommittee Teleconference

Date of Meeting: 10/8/2008

Minutes Prepared By: Fredrica Doctor

1. Purpose of Meeting

- Subcommittee Report

2. Attendance at Meeting

<i>Name</i>	<i>Agency</i>
Representative Perry Thurston, Chair designee	Florida House of Representatives
Mr. Christopher Norwood, Chair	Council on the Social Status of Black Men and Boys
Ms. Lillian Lima	Department of Children and Families Services
Mr. Charles Calaman	Office of Senator Frederica Wilson
Mr. Glen Giltzean	Department of Education
Mr. Rick Nuss	Office of the Attorney General



3. Meeting Notes, Decisions, Issues

- Meeting called to order by Chairman Thurston at 1:10 PM
- Chairman Thurston asked for a motion to accept previous meeting minutes. Christopher Norwood gave a motion to accept minutes. Motion was seconded by Lillian Lima. Motion carried.
- Follow-up / Action Items
 - Staff explained that FDLE's submission of sealing and expunging data reports were in receipt of Dr. Commedore's previous request made during July subcommittee meeting. In addition, Dr. Commedore requested an update on the status of the Blue Print Commission recommendations. In response, Deputy Secretary Roderick Love submitted a copy as well as a link to access the 2008 Blue Print Commission Annual report to the legislative review subcommittee.
 - Rep. Thurston indicated that the committee will continue to research the recommendations of the Blue Print Commission.
 - Ms. Pippin explained the purpose of the Top 15 Recommendations Matrix for inclusion of the legislative review contribution to the annual report. In addition, she requested that along with each subcommittee chair fulfilling their section of the report that each chair is to submit their 2008 subcommittee's recommendations. Ms. Pippin and Rep. Thurston will be working collaboratively in submitting a narrative/executive summary and Top 15 recommendations matrix for the legislative review report.
 - Chairman Norwood reiterated that the legislative review subcommittee has been seeking information about the impact on black males as it relates to the selling of juvenile records to private and public companies. He requested that staff write a letter to Commissioner Bailey requesting information about the selling of juvenile records and who has the authority to sell these records to public and private companies.
 - Chairman Norwood asked that staff submit the HIV/AIDS power point presentation presented by Mr. Thomas Liberti during the Criminal Justice subcommittee meeting in Tampa to be submitted to the Health and Legislative Review subcommittees. In addition, Chairman Norwood asked that researchers from the Anchin Center to conduct research about HIV/AIDS testing procedures in the criminal justice system from a national perspective.



- Chairman Thurston confirmed that the next scheduled teleconference will be Wednesday, November 12, 2008 from 1 PM – 2 PM.
- Meeting adjourned at 1:47 PM

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
FDLE's Sealing and Expunging Data Report	Fredrica Doctor		Complete
2008 Blue Print Commission Annual Report	Deputy Secretary Roderick Love		Complete
Narrative and Top 15 Recommendations Matrix	Ms. Barbara Cohen Pippin / Rep. Thurston	10/17/2008	In Progress
Letter to FDLE Commissioner Bailey – Requesting Information about the Selling of Juvenile Records	Fredrica Doctor		Complete
Submit HIV/AIDS Power Point presentation	Fredrica Doctor		Complete
Research (data / information) about HIV/AIDS testing procedures in the criminal justice system from a national perspective	Ms. Sullivan / Research Staff	10/17/2008	In Progress

5. Next Meeting

<i>Target Date:</i>	11/12/08	<i>Time:</i>	1 PM – 2 PM	<i>Location:</i>	Teleconference - Tallahassee
<i>Objectives:</i>	Subcommittee Report				



Health Status Subcommittee Teleconference

Date of Meeting: 10/9/2008

Minutes Prepared By: Fredrica Doctor

1. Purpose of Meeting

- Subcommittee Report

2. Attendance at Meeting

Name

Agency

Dr. Eddy Regnier, Chair

Ms. Janice Sullivan

David Anchin Center, USF

Mr. Charles Calaman

Office of Senator Frederica Wilson

Mr. Rick Nuss

Office of the Attorney General



3. Meeting Notes, Decisions, Issues

- Chairman Regnier called the meeting to order at 9:05 AM
- Follow-up: Ms. Sullivan indicated that research staff will submit additional information as it relates to the background history of the subcommittee report. Ms. Doctor asked that Dr. Regnier copy the final draft to Ms. Sullivan. Ms. Sullivan submitted her email address to Dr. Regnier.
- Overview of Subcommittee report
 - This year's data is more cumbersome than last year's data
 - This year report further examines the AIDS epidemic in the state of Florida
 - Promote awareness about this "forgotten" disease especially as it relates to the African American community
 - Dr. Regnier offered his assistance to Senator Wilson in promoting and implementing legislation about bringing awareness and prevention about HIV/AIDS
 - Mr. Calaman expressed that attendance is needed at committee hearings as well as public testimonies in supporting the Senator's proposed bill. In addition, the community at large (African American population) have to continue to have conversations about the impact of HIV/AIDS in our communities (schools, churches, work, etc...).
 - Untreated Mental Health
 - 17 million Americans are affected by depression
 - Depression is a treatable and manageable mental illness
 - Economic loss to the country ; Personal and painful loss to victim family
 - Depression is on the rise among African American men
 - Early detection and education about this illness is vital in order to save lives
 - 32,000 Americans per year commit suicide
 - The need to develop mental health treatment strategy to implement statewide in promoting early awareness through education about this illness.
 - More resources are needed to treat mental health and to identify the symptoms of depression
 - Examine the high rate of violence that correlate with mental health



- Substance Abuse – a derivation of depression
 - Results in an increase of crime and violence
 - If detected early, substance abuse can be effectively treated; however if abuse becomes chronic then it is near impossible to treat
 - Treatment Model – one month stay \$40,000 for the uninsured
 - Mr. Calaman reiterated that 18% of prison population is receiving mental health treatment.
- Address disparities in health care services among minorities and poor communities
 - Implement and promote cultural competency education among health care providers and medical professionals
 - Bring awareness about unconscious racism
- Promote Health Care Access in the African American community
- Chairman Regnier deferred approval of meeting minutes until next scheduled teleconference due to a lack of membership
- Chairman Norwood emphasize that each subcommittee report should adhere to least 15 pages. In addition, sections of the report are to be concise in order for the legislature to get a understanding of background (national and state) issues, recommendations, etc...other related information such as statistics can be referred to the appendix section of the Annual Report
- Action Items
 - Ms. Sullivan will follow-up and submit responses to aforementioned actions items from prior health subcommittee teleconference.
 - Will need to reschedule previously schedule teleconference for the month of November
- Meeting adjourned at 10:39 AM

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Final Subcommittee Draft	Dr. Regnier / Subcommittee	10/17/2008	In Progress
Follow-up with research request	Ms. Sullivan	ASAP	Complete



5. Next Meeting

Target Date:	11/14/2008	Time:	9 AM – 10 AM	Location:	Teleconference - Tallahassee
Objectives:	Subcommittee Report				



3. Meeting Notes, Decisions, Issues

- Meeting called to order at 2:03 PM by Chairman Alston.
- Motion given by Dr. Birken to accept previous meeting minutes. Seconded by Chairman Alston. Motion passed unanimously.
- Follow-up to Action Items / Subcommittee Report Overview
 - Ms. Janice Sullivan reiterated that each subcommittee report should be about 15 pages which will include graphics; however, any additional information (data, graphics, etc...) will be added to the appendices section of the annual report. The ultimate approach of the annual report is to provide legislators with an easy to read document that one can quickly obtain information through the content with additional references, data, and graphic located in the appendix sections
 - Chairman Alston proposed that a second draft be submitted that adheres to the target of 15 pages.
 - Ms. Sullivan recommended that all relating information should be submitted to staff and that any edification will be determined by Chairman Norwood and the researchers at the Anchin Center; upon receipt.
 - Dr. Brittany asked that staff provide clarification as it relates to the format/parameters of the subcommittee report of 15 pages (single page, double-sided pages, etc...).
 - Ms. Sullivan referenced Chairman Alston's goals 2 and 3 document as a model draft for all subcommittee drafts with regard to format
 - Ms. Sullivan will submit a model document that frames the format of each subcommittee report
- Chairman Alston informed subcommittee members of next scheduled teleconference meeting Thursday, November 13, 2008 as well as the next scheduled full council meeting in Orlando, Florida at the Gaylord Palms Resort Hotel and Convention Center Thursday, November 20, 2008.
- Meeting adjourned at 2:28 PM.



4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Final Subcommittee Draft	Chairman Alston / Dr. Birken	10/17/2008	Complete
Footnotes for Goals 1 & 4	Dr. Birken	10/17/2008	Complete
Submit model document (Overview of Annual Report format)	Ms. Janice Sullivan	10/17/2008	In Progress
Top 15 Recommendations Matrix	Chairman Alston	10/17/2008	Complete

5. Next Meeting

<i>Target Date:</i>	11/13/2008	<i>Time:</i>	2 PM – 3 PM	<i>Location:</i>	Teleconference - Tallahassee
<i>Objectives:</i>					



3. Meeting Notes, Decisions, Issues

- Chairman Close called the meeting to order at 11:20 AM.
- Dr. Close requested an update on the progress of collecting data from subcommittee members and community participants.
- Chairman Close informed the subcommittee that Ms. Kathleen Harris had accepted another position in California but will forward her research on career academies to staff.
- Chairman Close stated that the report is under construction and he is waiting on data to be submitted from Ms. Harris.
- Dr. Elam stated that she has collected data on cultural competency and would like to review the subcommittee's report to add supporting research. Dr. Elam and Dr. Fayemi will collaborate on the cultural competency component of the subcommittee report.
- Chairman Close would like to include a piece that vaguely describes cultural competency mandates in Florida.
- Chairman Close stated that the Director of Juvenile Justice Education (DJJ) informed him that DJJ does not chart or evaluate their programs. This information is housed in the Department of Education. Information disaggregated by race and age is not currently available.
- Ms. Sullivan discussed the additions to the subcommittee guidelines
 - Each subcommittee is required to submit 15 pages
 - History- One or two paragraphs
 - General history- Give a sense of where the topic stems
- Dr. Elam's staff will work to enhance the committee's draft.
- Dr. Close would like the disciplinary outcomes data to specify, the level at which the discipline takes place.

Meeting adjourned at 11:56 AM.



4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Clarification of Suspension Rate Charts for Elementary Schools	Dr. Fayemi	TBD	In progress
Subcommittee Draft	Dr. Close	10/14/08	In progress

5. Next Meeting

<i>Target Date:</i>	11/14/08	<i>Time:</i>	11:15 PM – 12:15 PM	<i>Location:</i>	Teleconference – Tallahassee Room G19
<i>Objectives:</i>	Subcommittee Report				



Council Teleconference

Date of Meeting: 10/13/2008

Minutes Prepared By: Fredrica Doctor

1. Purpose of Meeting

- 2008 Annual Report

2. Attendance at Meeting

<i>Name</i>	<i>Agency</i>
Christopher Norwood, Chair	Council on the Social Status of Black Men and Boys
Rev. Dr. Albert Simpson, Jr	
Mr. David Pridgen	Department of Corrections
Dr. Tony McCoy, Vice- Chair	Department of Children and Families, Office of Mental Health
Mr. Bill James	C&C International Computer
Ms. Lillian Lima	Department of Children and Families
Mr. Roderick Love	Department of Juvenile Justice
Dr. Eddy Regnier	
Mr. Torey Alston	Department of Management Services
Dr. Billy R. Close	Florida State University
Dr. Shairi Turner	Department of Juvenile Justice
Ms. Brandy Mayo	Office of Minority Health (designee to Dr. Commedore)
Mr. Charles Calaman	Office of Senator Frederica Wilson
Ms. Janice Sullivan	David Anchin Center, University of South Florida
Ms. Nikta Kaiza	David Anchin Center, University of South Florida
Mr. Glen Giltzean	Department of Education
Ms. Alexis Lambert	Office of the Attorney General



Mr. Emery Gainey	Office of the Attorney General
Mr. Rick Nuss	Office of the Attorney General
Dr. Donna Elam	David Anchin Center, University of South Florida

3. Meeting Notes, Decisions, Issues, New Business

- Meeting called to order at 2:13 PM by Chairman Norwood
- Deferred annual report style discussion until next scheduled full council meeting.
- Chairman Norwood made a motion to accept previous meeting minutes. Motion moved by Mr. Torey Alston and seconded by Mr. Bill James. Motion passes unanimously.
- Legislative update
 - Ms. Pippin informed the council that the monitoring of legislation is still in progress. Legislative activity will probably begin to pick up after the organizational and committee sessions.
 - Ms. Pippin indicated that she has received 2008 subcommittee's recommendations from the Foster Care and Family and Economic subcommittees along with the Economic subcommittee's contribution to the Top 15 Recommendations Matrix. She reiterated that Mr. Alston's submission of the Top 15 2007 Recommendations matrix should be considered as a model for what she is expecting from each subcommittee chair. Upon receipt of aforementioned items, Ms. Pippin will compile an overall report for the 2008 subcommittees' recommendations and the Top 15 2007 Recommendations Matrix to be inclusive in the annual report.
- DSO appointment status
 - Chairman Norwood informed the council that no appoints have made to the DSO at this time. Appointing entities such as the President of the Senate and the Speaker of the House may be waiting to make all of their appointment thus resulting in the delay of the appointments to the DSO. Chairman Norwood expressed that he along with the Attorney General should make their appointments prior to other appointing entities in order to fulfill half of the DSO membership to at least conduct an initial teleconference.



- Mr. Gainey reiterated that General McCollum is prepared to make his appointments but would prefer to be in harmony with the other appointing entities.
- Establishment of local Councils on the Social Status of Black Men and Boys
 - Chairman Norwood informed the council that as a body, we are statutorily required to develop a strategic plan to provide guidelines for the establishment of local councils.
 - Chairman Norwood asked the council to brainstorm and consider the following questions/suggestions:
 - “How do we inform communities about forming local councils?”
 - Councils should be county based and membership should be representative of state and local organizations (DJJ, DCF, NAACP, local police department, etc.) as outlined in Senator Wilson’s proposed resolution.
 - James: “That is the time frame to submit a strategic plan to establish local councils and who will have the governing authority to approve council membership?”
 - Norwood: “Need to establish a committee in order to create a policy to address the logistics and functionality of local councils within each county.”
 - Requested that the following members be a part of the strategic planning committee:
 - Levi Williams, Charles Calaman (Office of Senator Wilson), Senator Frederica Wilson, Emery Gainey, and Chairman Norwood...Mr. James indicated that he would like to be a part of the strategic planning committee. In addition, Rev. Dr. Albert Simpson, Jr. requested to be a part of the committee in an effort to represent Jacksonville. Chairman Norwood reiterated that committee discussion is open to all council members.
 - Mr. Calaman: Emphasized that smaller counties may not require a local council...may want to partner with larger counties in implementing local council.
 - Dr. Close: Contact the current chair of Indiana Commission on the Social Status of African American males...difficulty in coordinating the sub councils and their approach.
 - Chairman Norwood: Local council should submit what they are doing at the local level to the state-wide council; report to the



state council during council meeting at the annual Preventing Crime in the Black Community Conference. The Council need to provide some direction

- Ms. Lima: Who will fund these local councils?
 - Chairman Norwood: Currently, in Palm Beach there is no funding mechanism in place...community leaders, organizations, etc...are voluntary coming together to address the issues that affect black men and boys within their area.
- Mr. Gainey: According to F.S. 16.615 the strategic planning committee would need to develop some recommendations and proposals as it relates to funding initiatives for local councils. In addition, Mr. Gainey iterated that three council members that were assigned to the aforementioned committee will be terming out of office in January 2009 unless reappointed.
- Mr. Calaman: Reminded Chairman Norwood of a previously submitted email that referenced establishing seven urban centers or one in each county. Requesting a response by January 15, 2009.
- Travel Policy
 - Mr. Gainey gave a brief overview of the travel policy. Council member travel requests shall be presented to the OAG Council Staff, who will forward a copy of the request to the Executive Committee for review and approval/disapproval. The Executive Committee shall consist of the Chair, Vice-Chair, Treasurer, and Secretary. All requests should include estimated costs (lodging, transportation, meals, and other expenses) and brief description of the nature of the trip.
 - In addition, Criteria for Approval, the following questions should be considered by the executive committee when evaluating each request (s):
 - How critical to the success of the council is this trip?
 - Is another council member better suited to take the trip?
 - Could another member travel at a lower cost or no cost?
 - Could the same outcome be accomplished in a teleconference?
 - A majority vote of 3 Executive committee members is required in order for travel request (s) to be approved.
 - Chairman emphasized that requests should be submitted 4 weeks in advance to the executive committee via email for approval / disapproval. In addition, this policy is to be implemented for requests outside of the premise of



scheduled council meetings.

- Chairman Norwood made a motion to accept travel policy. Motion moved by Mr. Bill James and seconded by Ms. Lillian Lima.
- Chairman Norwood concurred with Mr. Gainey that policy procedures could be advanced in the event of unforeseen / emergency circumstances. Vice-chair, Dr. McCoy asked that capitol calls be included with it comes to emergency circumstances. Mr. Gainey emphasized that this policy adheres primarily to those six council members who are not affiliated with a state agency.
- Dr. Close made the point that the Executive committee need to know the status of the overall budget in order to base their decision when approving or disapproving travel requests. It is important that the council do not over extend the travel budget in order to avoid financial depletion prior to the 2009 fiscal year.
- Chairman Norwood gave a brief overview of his trip to Tampa at the David Anchin Center with Dr. Elam and research staff. Inform staff of each subcommittee's focal areas and goals.
- Dr. Donna Elam concurred with Chairman Norwood that she along with the researchers had a productive meeting with Chairman Norwood. In addition, Dr. Elam requested approval for departure trip from Tallahassee to Tampa Thursday, October 16, 2008 in order to meet with Dr. Close, Dr. Fayemi, and Commissioner Smith to discuss the Educational subcommittee report and the 2008 annual report.
- Chairman Norwood motioned to approve Dr. Elam's travel request for October 15, 2008 to meet with Commissioner Dr. Eric Smith in Tallahassee. Motion moved by Mr. Bill James and seconded by Ms. Lillian Lima. Motion passed unanimously.
- Staff asked that Dr. Elam submit her expenditures via email to obtain for their records.
- Adoption of bylaws
 - Chairman Norwood made a motion to accept the bylaws pending the inclusion of the travel policy and the duties of the council. Motion moved by Dr. McCoy and seconded by Dr. Regnier.
- Status of subcommittees' reports
 - Dr. Billy Close – Educational Outcomes
 - Draft report is still in progress. A draft will be submitted to Dr. Elam and subcommittee members for their considerations.



- Mr. Torey Alston – Economic Outcomes
 - Initial draft has been submitted to Chairman Norwood and Dr. Elam and staff for their review. Mr. Alston asked that Chairman Norwood review subcommittee's strategies in order to determine whether they can be referenced as possible subcommittee's recommendations. Chairman Norwood indicated that he and/or Dr. Elam would follow up with Mr. Alston regarding his request.
- Dr. Emile Commedore / Representative Perry Thurston – Legislative Review
 - Staff informed council that in the event of Dr. Commedore's absence that Representative Thurston and Ms. Pippin will be facilitating the legislative review report which is to include the submission of a narrative / executive summary, Top 15 recommendations matrix, and 2008 subcommittees' recommendations.
- Mr. Levi Williams – Improving Criminal Justice
 - Staff informed council that the Improving Criminal Justice subcommittee's report status is still pending. However, Mr. Williams did express that the report would adhere to draft outline that was submitted to each committee member that was discussed during the criminal justice teleconference. In addition, a draft should be submitted by October 17th.
- Ms. Lillian Lima – Foster Care and Family Issues
 - Initial draft has already been submitted to Dr. Elam and staff. In addition, graphics will be included in the report that support further research.
- Matrix follow-up: Inquired and requested the advice of Chairman Norwood about who the responsibility entities would be for foster care and family issues recommendations for 7, 8, and 9 and how to follow-up with responsibility entity in completing the matrix .
 - Recommendation #7 – Education Commissioner / Department of Education (responsibility entity). Lima: How do we follow-up with this recommendation? Dr. Elam indicated that she could follow-up with Commissioner Smith during scheduled Thursday meeting regarding this particular recommendation. Chairman Norwood suggested that DCF and DOE partner together in order to fulfill this recommendation requirement. Lima: How can DCF require that school district implement kinship care support programs?
 - Recommendation #8 – Implement Department of Children and Family Contractual Guidelines with regards to CBCs.
 - Recommendation #9 – Self - explanatory



- Chairman Norwood reiterated that the purpose of the matrix is to inform the council and to monitor whether anything is being done with regards to the proposed recommendations. In addition, the council's goal is to research relevant issues and to propose solutions. Ms. Lima concurred but reiterated that when council members are representatives of state agencies, it is imperative that we understand the process and details behind proposed recommendations before placing them into the content of the Annual report especially if they cannot be achieved realistically.
- Dr. Elam suggested that one of the recommendations should be to establish / encourage relationship across the system and let each entity work through with procedures.
- Dr. Eddy Regnier – Health Outcomes
 - Initial draft has been submitted to committee member, staff, and Ms. Sullivan. However, draft is still in an editing status. Final draft with recommendations will be submitted before the end of the week. In addition, Dr. Regnier indicated that he would like to receive some input / feedback from subcommittee members prior to submitting final draft.
- Chairman Norwood reemphasized that final reports are due prior to or on Friday, October 17, 2008. In addition, final annual report will be submitted Wednesday, November 19, 2008 to the council during full council meeting in Orlando.
 - Full council meeting will be a working meeting to address format, style, additional research, appendices (economic impact section for every subcommittee's issue)
- New Business
 - Chairman Norwood asked staff to establish a time and date for strategic planning committee with regards to the establishment of local councils and to get a consensus via email from those selected committee members as well as to interested council members.
- Meeting adjourned at 3:44 PM



4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Final Subcommittee Reports	Chairmans / Subcommittees	10/17/2008	Foster Care and Family Issues – Complete Economic Outcomes – Complete Health Status – In Progress (Matrix) Educational Outcomes – Complete Legislative Review – In Progress (Narrative and Matrix – Ms. Pippin / Rep. Thurston) Criminal Justice - In Progress
Final Annual Report Draft	Dr. Elam and Research Staff	11/19/2008	In Progress

5. Next Meeting

<i>Target Date:</i>	11/20/2008	<i>Time:</i>	9 AM – 12 PM	<i>Location:</i>	Kissimmee	<i>Gaylord Resort Hotel and Convention Center, Emerald Conference Room 3</i>
<i>Objectives:</i>	2008 Annual Report					